

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE

AVIKANAGAR

F.No.5(35)E/98/Adm.I / 611

Dated:-12.02.2020

Endorsement

A copy of council's letter No.AIP/IE/GS/2019-20 dated 13.01.2020 received from Head-AIP, National productivity Council, Chennai regarding Programme on Gender sensitization & sexual Harassment at work place, March 5<sup>th</sup>-6<sup>th</sup>,2020 at Chennai is forwarded <sup>along with enclosure</sup> to Chairperson, women complaint committee of this Institute for information necessary action please.

Copy to AKMU unit for uploading the same at CSWRI website

*M.A.Khan*  
12/2/2020

(M.A.Khan)

Asstt.Administrative Officer

45

தேசிய உற்பத்தித்திறன் குழு  
राष्ट्रीय उत्पादकता परिषद

NATIONAL PRODUCTIVITY COUNCIL  
Department of Industrial Policy & Promotion (DIPP)  
Ministry of Commerce & Industry, Government of India)



डा.अम्बेडकर उत्पादकता संस्थान  
6, अविन डायरी रोड, अम्बतूर इन्डस्ट्रियल एस्टेट (नार्थ)  
अम्बतूर, चन्नई - 600 050.  
Dr. AMBEDKAR INSTITUTE OF PRODUCTIVITY  
6, AAVIN DAIRY ROAD, AMBATTUR INDUSTRIAL ESTATE (NORTH)  
AMBATTUR, CHENNAI - 600 050

Sexual Harassment at Workplace

Ref. No. : AIP/IE/GS/2019-20/02

Date: 13.01.2020

THE DIRECTOR  
CENTRAL SHEEP & WOOL RESEARCH  
INSTT. (CSWRI)  
AVIKANAGAR TEHSIL MALPURA  
TONK 304501  
RAJASTHAN

Dear Sir/Madam,

**Sub : Programme on Gender Sensitization & Sexual Harassment at Work Place,  
March 5<sup>th</sup> -6<sup>th</sup>, 2020 at Chennai**

There has been growing realization that Inclusiveness is a prerequisite to complete internal alignment of the organization to respond to the ever changing business environment. Gearing up to the emerging opportunities and staying in a competitive business environment requires more responsiveness and sensitization about the presence and role of women in the work place.

In this context, it is extremely important for an organization to sensitize its employees and its HR functions about gender inclusiveness in consonance with the social & legal framework.

Keeping the above in view, we are pleased to announce that National Productivity Council, Chennai is offering an exclusive programme on "Gender Sensitization and Sexual harassment at Workplace" at Chennai from March 5<sup>th</sup> - 6<sup>th</sup>, 2020. A copy of the programme brochure, which is enclosed herewith, explains the contents and objectives of the programme in detail. If you need any additional information about this programme, please do not hesitate to contact us.

We are keen that you nominate a few employees of your esteemed organization to participate in this unique programme & reap the benefits.

**The last date for the receipt of nomination is 25<sup>th</sup> February 2020.**

We look forward to receiving nominations form your organization at the earliest.

With best regards,

DIRECTOR CELL  
Dispatch No. 490  
Date 31/2/20

CAO

31/1

01/02/2020

*(Handwritten signature)*

Yours Sincerely,

*(Handwritten signature)*  
(D. Sreenivasulu)  
Head - AIP.

Encl.: Program Brochure

Adm. In 377  
Date 4/2/20

Phone : 044-2624 5629 E-Mail : npcaipchn@gmail.com Website : www.npcindia.gov.in

Head Quarters : UTPADAKTA BHAVAN, LODI ROAD, NEW DELHI - 110 003.

Office at : Bangalore, Bhopal, Bhubaneswar, Kolkata, Chandigarh, Chennai, Gandhi Nagar,  
Guwahati, Hyderabad, Jaipur, Kanpur, Mumbai, Patna

*(Handwritten notes and dates)*  
04/02/2020

## RESOURCE PERSONS

Mr.P.Balasubramanian is a retired senior audit Officer with 34 years of experience, from Indian Audit and Accounts department. He is a post graduate in law from National Law school of India University (NLSIU) and is practicing in Madras High Court and CAT in the areas of service & labor laws, writs, gender issues, direct & indirect taxes, matrimonial issues and environmental issues. Renshi John Chokkanathan is a 6th Dan Black Belt in Karate and Sensai Viji Chokkanathan is a 3rd Dan Black Belt in Karate. They are reputed trainers in Self-defense techniques for corporates, educational institutions and security forces.

**NOMINATIONS MAY BE SENT** along with participant contact details (mobile no., email) to:

### The Head

Dr. Ambedkar Institute of Productivity  
National Productivity Council  
6, Aavin Dairy Road, Ambattur Industrial Estate (North)  
Ambattur, Chennai – 600 050  
Phone: 044 –26254904.  
E-mails: [preethi.dkumar@npcindia.gov.in](mailto:preethi.dkumar@npcindia.gov.in), [b.girish@npcindia.gov.in](mailto:b.girish@npcindia.gov.in)

## PROGRAMME CO-ORDINATOR

Smt. Preethi Dineshkumar, Assistant. Director, Mob. No. - 98408 52070

## PAYMENT MODES

Through DD

Drawn in favour of "National Productivity Council", New Delhi.  
NPC's PAN No.: AAATN0402F

Through Electronic Fund Transfer

INDIAN OVERSEAS BANK

70, GolfLink, New Delhi - 110 003

SB A/c No. : 026501000009207

MICR Code : 110020007

IFSC Code : IOBA0000265

GSTIN NO. : 33AAATN0402F1ZD

Workshop on

# Gender Sensitisation & Sexual Harassment at Workplace

at

Chennai

5<sup>th</sup> - 6<sup>th</sup> March, 2020



NATIONAL PRODUCTIVITY COUNCIL

## NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Govt. of India)  
6, Aavin Dairy Road, Ambattur Industrial Estate (North),  
Ambattur, Chennai - 600 050  
Visit us: [www.npcindia.gov.in](http://www.npcindia.gov.in)

## OBJECTIVE

The programme aims at equipping the participants for prevention and redressal of sexual harassment in organizations and to equip organizations to prevent sexual harassment.

It will also equip top management in designing a system of handling complaints related to sexual harassment incidents as per Vishaka guidelines and Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

This programme will enable creation of a healthy organizational culture and to chalk out strategies for prevention of sexual harassment as well as behavioral do's and don'ts related to such matters.

## COVERAGE

This Programme will cover the concepts, provisions & practices on the following:

- Introduction and Significance of Gender Sensitisation
- Understanding Gender Stereotypes: their Formation and Differences
- Vishaka Judgement: Strategies for Prevention and Redressal in Organizations
- Overview of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
- Formulations and adoption of Sexual harassment Policy
- Creating a positive work environment
- Implementation and monitoring of the policy
- Basic Self-defense techniques
- Question and Answer sessions

## PEDAGOGY

The training programme will be interactive and will consist of lectures, discussion, case study, role play, experiential activities and group presentations. This will be supplemented with a practical module on basic self-defense.

## PARTICIPANT PROFILE

Employees at all levels in organizations / female employees / HR Managers / Project managers / Executives / Legal Managers / Line Managers

## PARTICIPATION FEE

The course fee is **Rs. 8,000/- plus GST (@18%) i.e. Rs.9440/- (Rupees nine thousand four hundred and forty only)** per participant. The fee covers participation charges, course material, working lunch & working tea/coffee.

Accommodation may be availed at additional charges of **Rs.4000 plus 12% GST**. The fee covers accommodation at the guest house and all meal expenses. Hostel accommodation is provided on a first come first served basis.

## DATES & VENUE

**Venue:** Dr. Ambedkar Institute of Productivity, No. 6, Aavin Dairy Road Ambattur Industrial Estate, Ambattur, Chennai - 600 050.

**Date:** 5<sup>th</sup> - 6<sup>th</sup> March, 2020.

**Check in - 4.3.20 (noon), Check out - 6.3.20 (noon)**

**Registration of participants at programme venue: 9.30 am, 5.3.2020.**

## LAST DATE FOR REGISTRATION

**25<sup>th</sup> February, 2020 on first come first served basis.**

10% discount on participation fee for three or more nominations from the same organization.

**In-house training program on gender sensitization & sexual harassment can also be arranged by us.**